



**25 Foothills Parkway, Suite 103**  
**Marble Hill, GA 30148**  
**(770) 894-4950**  
[www.FoothillsDoctor.com](http://www.FoothillsDoctor.com)

## CONFIDENTIAL PATIENT INFORMATION

Name \_\_\_\_\_ Date \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Social Security Number \_\_\_\_\_ Age \_\_\_\_\_ Birth Date \_\_\_\_\_  
Marital Status  Married  Single  Widowed  Divorced How many children? \_\_\_\_\_  
Occupation \_\_\_\_\_ Employer \_\_\_\_\_ Office Ph. \_\_\_\_\_  
Work Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name of Spouse \_\_\_\_\_ Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Who may we thank for referring you to our office? \_\_\_\_\_

Have you had chiropractic care before?  Yes  No

If so, when and who was the doctor/clinic? \_\_\_\_\_

At Foothills Chiropractic, we believe in educating our patients on a variety of subjects relating to a health and wellness lifestyle. To help achieve this goal, periodically we send out electronic newsletters to our patients via e-mail. These e-newsletters are intended strictly as informational and are not meant to intrude upon your privacy or to create e-mail spam. Please be assured that your e-mail address will be kept strictly confidential. If you would like to receive these e-newsletters, please indicate so below.

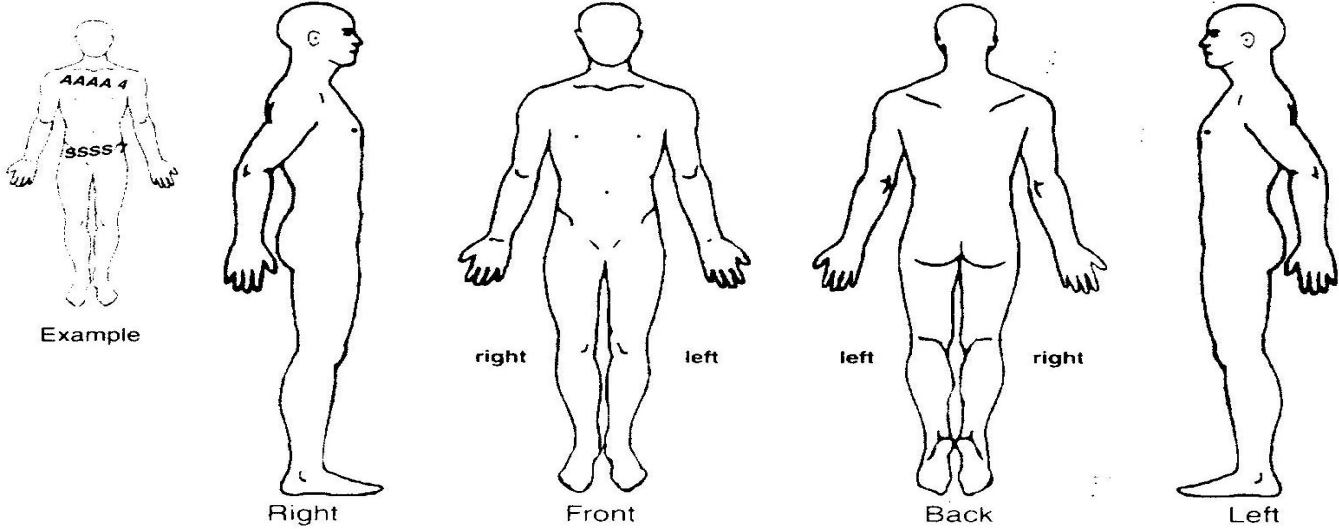
- Yes, I would like to receive the Foothills Chiropractic newsletters via e-mail.  
 No, please do not send these e-newsletters.

This clinic also specializes in nutrition as well as many other advanced technologies geared to help you further understand your current condition and possible options for achieving optimal health quickly.

Are you interested in a free consultation to discuss with the doctor any of these services?

- Yes, I would like to receive free consultation with the doctor  
 No, I am not interested at this time.

**PRIMARY CONDITION (the condition for which you would most like to have relief)**



Please indicate the area(s) of injury or discomfort *as shown in the example above and left*. Please use the appropriate symbols (listed below) to describe the nature of the pain.

S = Sharp A = Aching D = Dull T = Tingling Th = Throbbing B=Burning N=Numbness R=Radiating

Please describe your primary complaint: \_\_\_\_\_

When did it start? \_\_\_\_\_ Have you had it in the past?  Y  N When: \_\_\_\_\_

Please check the appropriate box: The pain is  constant  it comes and goes

From a scale from 1-10 with 10 being the worst circle the level of pain: 1 2 3 4 5 6 7 8 9 10

Please check the box(es) that best describe the pain:

Sharp/Stabbing  Aching  Dull  Tingling  Throbbing  Burning  Numbness  Radiating  Other \_\_\_\_\_

If Radiating, where does your pain travel from the point of pain? \_\_\_\_\_

Does this condition interfere with your:  Work  Sleep  Daily Routine  Recreation  Other

Have you seen any other doctors for this condition:  Y  N Name/Specialty: \_\_\_\_\_

What other treatment have you had for this condition?  Medications  Surgery  Chiropractic

Physical Therapy  Other \_\_\_\_\_

Do any of the following make your condition better?  Sitting  Rest  Sleep  Medications  Therapy

Chiropractic Adjustments  Other \_\_\_\_\_

Do any of the following makes your condition worse?  Walking  Sitting (for long periods)  Standing

Bending/Lifting  Coughing  Sneezing  Breathing  Bowel Movements  Other \_\_\_\_\_

Is this the result of either: an automobile accident?  Y  N Work related injury?  Y  N

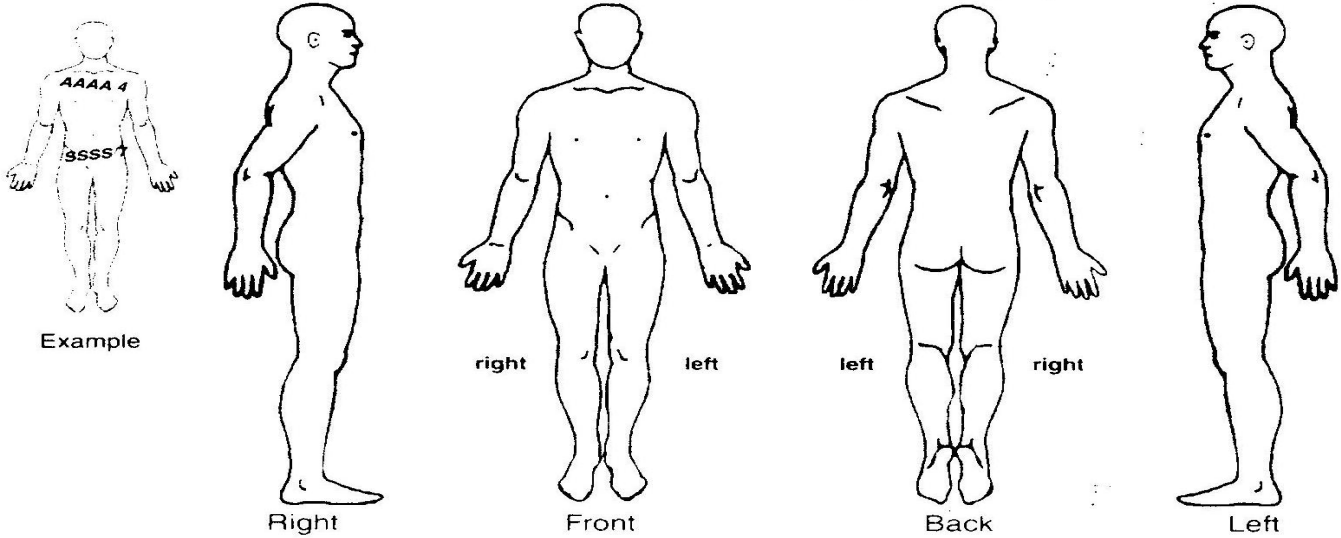
If yes, to either question above, please explain: \_\_\_\_\_

\*\*DOCTOR USE ONLY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECONDARY CONDITION (any other condition/symptoms, if applicable, for which you are seeking treatment)**



Please indicate the area(s) of injury or discomfort *as shown in the example above and left*. Please use the appropriate symbols (listed below) to describe the nature of the pain.

S = Sharp A = Aching D = Dull T = Tingling Th = Throbbing B=Burning N=Numbness R=Radiating

Please describe your primary complaint: \_\_\_\_\_

When did it start? \_\_\_\_\_ Have you had it in the past?  Y  N When: \_\_\_\_\_

Please check the appropriate box: The pain is  constant  it comes and goes

From a scale from 1-10 with 10 being the worst circle the level of pain: 1 2 3 4 5 6 7 8 9 10

Please check the box(es) that best describe the pain:

Sharp/Stabbing  Aching  Dull  Tingling  Throbbing  Burning  Numbness  Radiating Other \_\_\_\_\_

If Radiating, where does your pain travel from the point of pain? \_\_\_\_\_

Does this condition interfere with your:  Work  Sleep  Daily Routine  Recreation  Other

Have you seen any other doctors for this condition:  Y  N Name/Specialty: \_\_\_\_\_

What other treatment have you had for this condition?  Medications  Surgery  Chiropractic

Physical Therapy  Other \_\_\_\_\_

Do any of the following make your condition better?  Sitting  Rest  Sleep  Medications  Therapy

Chiropractic Adjustments  Other \_\_\_\_\_

Do any of the following makes your condition worse?  Walking  Sitting (for long periods)  Standing

Bending/Lifting  Coughing  Sneezing  Breathing  Bowel Movements  Other \_\_\_\_\_

Is this the result of either: an automobile accident?  Y  N Work related injury?  Y  N

If yes, to either question above, please explain: \_\_\_\_\_

\*\*DOCTOR USE ONLY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Place a check mark if any of the following apply to you presently or have ever applied to you:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> ADD/ADHD                           | <input type="checkbox"/> Glaucoma                          | <input type="checkbox"/> Pacemaker                     |
| <input type="checkbox"/> AIDS                               | <input type="checkbox"/> Gout                              | <input type="checkbox"/> Parkinson's Disease           |
| <input type="checkbox"/> Alcohol/Drug Abuse                 | <input type="checkbox"/> HIV Positive                      | <input type="checkbox"/> Pinched Nerve                 |
| <input type="checkbox"/> Allergies/Sinus Conditions         | <input type="checkbox"/> Head Trauma/Injury                | <input type="checkbox"/> Pneumonia                     |
| <input type="checkbox"/> Anemia                             | <input type="checkbox"/> Headaches - Severe/Frequent       | <input type="checkbox"/> Polio                         |
| <input type="checkbox"/> Arthritis                          | <input type="checkbox"/> Heart disease                     | <input type="checkbox"/> Psoriasis                     |
| <input type="checkbox"/> Artificial Bones/Joints/Prosthesis | <input type="checkbox"/> Heartburn                         | <input type="checkbox"/> Prostate Problem              |
| <input type="checkbox"/> Asthma                             | <input type="checkbox"/> Heel Spurs                        | <input type="checkbox"/> Psychiatric Problems          |
| <input type="checkbox"/> Broken Bones/Dislocations          | <input type="checkbox"/> Hepatitis                         | <input type="checkbox"/> Rheumatic Fever               |
| <input type="checkbox"/> Cancer/Chemotherapy                | <input type="checkbox"/> Hernia                            | <input type="checkbox"/> Rheumatoid Arthritis          |
| <input type="checkbox"/> Carpal Tunnel Syndrome             | <input type="checkbox"/> Herniated/Bulging Disc            | <input type="checkbox"/> Ringing In Ears               |
| <input type="checkbox"/> Chest Pain/Tightness               | <input type="checkbox"/> High Cholesterol                  | <input type="checkbox"/> Scoliosis                     |
| <input type="checkbox"/> Colic (Infant)                     | <input type="checkbox"/> High/Low Blood Pressure           | <input type="checkbox"/> Seizures                      |
| <input type="checkbox"/> Constipation/Diarrhea              | <input type="checkbox"/> Infertility                       | <input type="checkbox"/> Sensitivity to Light          |
| <input type="checkbox"/> Crohn's Disease                    | <input type="checkbox"/> Irritable Bowel Syndrome          | <input type="checkbox"/> Sexually Transmitted Diseases |
| <input type="checkbox"/> Coughing -Frequent/Persistent      | <input type="checkbox"/> Kidney Disease                    | <input type="checkbox"/> Shortness of Breath           |
| <input type="checkbox"/> Depression                         | <input type="checkbox"/> Knee Pain/Leg Pain/Ankle Pain     | <input type="checkbox"/> Shoulder Pain                 |
| <input type="checkbox"/> Diabetes                           | <input type="checkbox"/> Liver Disease                     | <input type="checkbox"/> Sleeping Problems             |
| <input type="checkbox"/> Difficulty Breathing               | <input type="checkbox"/> Lower Back Pain                   | <input type="checkbox"/> Speech Difficulty             |
| <input type="checkbox"/> Difficulty Swallowing              | <input type="checkbox"/> Lung Disease                      | <input type="checkbox"/> Sprains/Strains               |
| <input type="checkbox"/> Digestive Difficulties             | <input type="checkbox"/> Menopause                         | <input type="checkbox"/> Stroke/TIA's                  |
| <input type="checkbox"/> Dizziness/Vertigo                  | <input type="checkbox"/> Menstrual Difficulty/Irregularity | <input type="checkbox"/> Tendonitis                    |
| <input type="checkbox"/> Double Vision/Blurry Vision        | <input type="checkbox"/> Mid Back Pain                     | <input type="checkbox"/> Thyroid Problems              |
| <input type="checkbox"/> Ear Infections                     | <input type="checkbox"/> Miscarriage of pregnancy          | <input type="checkbox"/> TMJ Problems                  |
| <input type="checkbox"/> Emphysema                          | <input type="checkbox"/> Multiple Sclerosis                | <input type="checkbox"/> Tuberculosis                  |
| <input type="checkbox"/> Epilepsy                           | <input type="checkbox"/> Muscle Spasms/Tightness           | <input type="checkbox"/> Tumors/Growths                |
| <input type="checkbox"/> Fainting Episodes                  | <input type="checkbox"/> Muscle Weakness/Atrophy           | <input type="checkbox"/> Ulcers/Colitis                |
| <input type="checkbox"/> Fallen Arches                      | <input type="checkbox"/> Neck Pain                         | <input type="checkbox"/> Walking Difficulties          |
| <input type="checkbox"/> Fatigue                            | <input type="checkbox"/> Night Sweats                      | <input type="checkbox"/> Weight Loss (Unexplained)     |
| <input type="checkbox"/> Fibromyalgia                       | <input type="checkbox"/> Numbness/Pins and Needles         | <input type="checkbox"/> Whiplash                      |
| <input type="checkbox"/> Foot Problems                      | <input type="checkbox"/> Osteoporosis                      | <input type="checkbox"/> Other                         |

**Family History:** Insert age and check any box that applies

	Age (if living)	Heart Disease	Diabetes	Cancer	Neck Pain	Low Back Pain	Carpal Tunnel	Headaches
Mom								
Dad								
Brother								
Sister								
Other								

**Medication:** Please list all medications you are currently taking:

1. \_\_\_\_\_ 3. \_\_\_\_\_ 5. \_\_\_\_\_ 7. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_ 8. \_\_\_\_\_

**Nutritional Supplements:** Please list all nutritional supplements you are currently taking:

1. \_\_\_\_\_ 3. \_\_\_\_\_ 5. \_\_\_\_\_ 7. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_ 8. \_\_\_\_\_

**Females Only:** The 10-day period from the start of a female's last menstrual cycle is considered to be the safest time to X-ray a female without fear of her being pregnant. Please read the following questions and answer "Yes" or "No" appropriately.

Are you currently having menstrual cycles?  Yes  No If yes, when was the first day of your last cycle? \_\_\_\_\_  
Is there any chance you are pregnant?  Yes  No Are you currently late with your menstrual cycle?  Yes  No  
Do you have irregular menstrual cycles?  Yes  No Are you past menopause?  Yes  No  
Are you taking oral contraceptives?  Yes  No Have you had a hysterectomy or tubal ligation?  Yes  No

**This is to certify that to the best of my knowledge, I am not pregnant and hereby give permission to Foothills Chiropractic to perform an X-Ray evaluation.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## TERMS OF ACCEPTANCE

When a patient seeks chiropractic care and we accept a patient for such care, it is essential for both to be working towards the same objective.

Chiropractic has only one goal: To restore the health potential of the body by removing spinal nerve impingements (called subluxations) which may be contributing or causing certain health condition. To remove the spinal nerve impingement a specific process is used which is called a chiropractic adjustment. It is important that each patient understand both the objective and the method that will be used to attain it. This will prevent any confusion or disappointment.

Although chiropractic has clinically been associated with the reduction of many symptoms and health conditions, ***we do not offer to diagnose or treat any disease.*** However, ***we do diagnose and treat either vertebral subluxations and musculoskeletal conditions.*** Vertebral subluxations are misalignments of the spinal bones that, when present, can cause **serious neurological imbalances** in the body that can lead to a variety of symptoms, especially pain. However, if during the course of a chiropractic spinal examination, we encounter non-chiropractic or unusual findings, we will advise you accordingly.

When pressure is removed off a nerve, the nerve will begin to heal and that will increase the function of the muscles, joints and organ systems the nerve supplies. Additional information is provided on our website at [www.FoothillsDoctor.com](http://www.FoothillsDoctor.com).

I have read and understand the information above.

Print Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

# AUTHORIZATION AND ASSIGNMENT OF BENEFITS

To: Foothills Chiropractic

1. You are authorized to release any information you deem appropriate concerning my health condition to any insurance company, attorney or adjuster in order to process any claim for reimbursement of charges occurred at this office.
2. I authorize and assign the direct payment to you of any sum I now or hereafter owe you by my attorney out of the proceeds of any settlement of my case, and by any insurance company obligated to reimburse me for the charges for your services of otherwise obligated to make payment to me or you based in whole or in part upon the charges for your services.
3. I give assignment lien against any claims against a third party whose negligence may have caused my injury, up to the bill for treatment.
4. In the event any insurance company obligated by contractual agreement to make payment to me or to you for the charges made for your services refuses to make such payment upon demand by you, I hereby assign and transfer to you the cause of action that exists in my favor against any such company (the name (s) of which I believed to be correctly set forth under pertinent data below) and authorize you to prosecute said action either in my name or your name as you see fit and further authorize you to comprise, settle or otherwise resolve said claim as you see fit. I understand that whatever amounts you do not collect from insurance proceeds (whether it is all or part of what is due) I personally owe you.

Print Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCIAL ARRANGEMENT

Our office has conservative fees and comfortable payment arrangements. We want to make sure that our patients are able to receive the needed care in an affordable manner. If you have insurance coverage, our office will provide the courtesy of billing your insurance company. Although we provide the service of billing the insurance, any payments that are not received from your insurance company within 60 days **will ultimately become your responsibility**. The amount of your insurance coverage and out of pocket expense will be discussed in detail. If you choose to enter into care at our office several different payment options will be available. Any arrangements for credit will be agreed upon in writing before care begins.

**ATTENTION MEDICARE INSURED:** Medicare will ONLY pay for one service, the chiropractic adjustment (billing codes 98940 AT, 98941 AT and 98942 AT). Medicare will only pay for these services if they feel that this service is **MEDICALLY NECESSARY**. **Necessity for care is ultimately determined by Medicare.** Medicare and any Supplemental insurance you may have will not pay for any other services that might be needed to establish medical necessity and to provide you with the care that the doctor has determined is necessary. These services include, but are not limited to: exams, X-rays, Low Level Laser Therapy (cold laser), Spinal Decompression Therapy, Asyra, ionic detoxifying footbath, Body Composition Analysis, ultrasound, rehabilitative procedures and ice/heat therapy.

**Medicare requires all Medicare insured patients to sign an additional form called an ABN form before any of these services are performed to ensure that you understand this arrangement.**

Please note: A quote of coverage benefits by the insurance company is **NOT A GUARANTEE OF PAYMENT**.

**IN THE EVENT THE INSURANCE COMPANY REJECTS OR DENIES YOUR CLAIM YOU WILL BE RESPONSIBLE FOR FULL PAYMENT OF ALL SERVICES RENDERED. IF OUR OFFICE IS BILLING YOUR INSURANCE AND YOUR INSURANCE CARRIER HAS NOT PAID A CLAIM WITHIN 90 DAYS, YOU WILL BE RESPONSIBLE FOR TAKING AN ACTIVE PART IN THE RECOVERY OF THE CLAIM. AFTER 120 DAYS, YOU WILL BE RESPONSIBLE FOR PAYMENT IN FULL FOR ANY OUTSTANDING BALANCE.**

In the event of discontinuation of care you will be billed for any outstanding balance and payment is expected within 60 days.

**If your bill remains unpaid after 120 days and no satisfactory payment arrangements have been made towards reconciling it, then the debt on your account may be assigned to a collection agency.**

I have read and understand the statements above and give the doctor permission to evaluate me. I further agree to the fee schedule set forth by Foothills Chiropractic and will ultimately be the party that is financially responsible for this account.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Privacy Statement

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We recognize and respect the privacy expectations of today's consumers and the requirements of applicable federal and state privacy laws. We believe that making you aware of how we use your non-public Personal Information, and to whom it is disclosed, will form the basis for a relationship of trust between us and the public that we serve. This Privacy Statement provides that explanation. We reserve the right to change this Privacy Statement from time to time consistent with applicable privacy laws.

In the course of our business, we may collect Personal Information about you from the following sources:

- From applications or other forms we receive from you or your authorized representative;
- From your transactions with or from the services being performed by us, our affiliates or others;
- From our internet websites;
- From the public records maintained by governmental entities that we either obtain directly from those entities or from our affiliates or others; and
- From consumer or other reporting agencies

### **OUR POLICIES REGARDING THE PROTECTION OF THE CONFIDENTIALITY AND SECURITY OF YOUR PERSONAL INFORMATION:**

We maintain physical, electronic and procedural safeguards to protect your Personal Information from unauthorized intrusion. We limit access to the Personal Information only to those employees who need such access in connection with providing products or services to you or for other legitimate business purposes.

### **OUR POLICIES AND PRACTICES REGARDING THE SHARING OF YOUR PERSONAL INFORMATION:**

We may share your Personal Information with our affiliates, such as medical doctors, radiologists and/or other chiropractors for the purpose of rendering patient care. We may also disclose your Personal Information as applicable to:

- Your insurance company for the purpose of reimbursement
- Your employer as related to Workers' Compensation injuries, and
- Attorneys as related to personal injury/automobile accident cases

In addition, we will disclose your Personal Information when you direct or give us permission, when we are required by law to do so, or when we suspect fraudulent or criminal activities. We also may disclose your Personal Information when otherwise permitted by applicable privacy laws, for example, when disclosure is needed to enforce our rights arising out of any agreement, transaction or relationship with you.

### **RIGHT TO ACCESS YOUR PERSONAL INFORMATION AND ABILITY TO CORRECT ERRORS OR REQUEST CHANGES OR DELETION:**

You are afforded the right to access your Personal Information and, under certain circumstances, to find out to whom your Personal Information has been disclosed. Also, you are afforded the right to request correction, amendment or deletion of your Personal Information. We reserve the right, where permitted by law, to charge a reasonable fee to cover the costs incurred in responding to such requests. Anyone wishing to obtain a copy of their records must sign a release form. All requests must be made in writing via mail, fax or in person.

Print Name \_\_\_\_\_

Patient Signature \_\_\_\_\_

Date \_\_\_\_\_

# PATIENT CONSENT FORM

## FOR USE AND/OR DISCLOSURE OF PROTECTED HEALTH INFORMATION TO CARRY OUT ANALYSIS, TREATMENT, PAYMENT AND HEALTHCARE OPERATIONS.

I, \_\_\_\_\_ hereby state that by signing this consent, I acknowledge and agree as follows:

\_\_\_\_ 1. The practice's Privacy Notice has been provided to me and I have carefully read it prior to my signing this consent.

\_\_\_\_ 2. The practice reserves the right to change its privacy practices that are described in its privacy notice, in accordance with applicable law.

\_\_\_\_ 3. I understand that, and consent to, the following appointment reminders that will be used by the practice:

- Postcards mailed to the addresses I have provided.
- Telephoning me at the numbers I have provided and leaving messages for me on my answering machine or with the individual answering the phone.
- E-mail

\_\_\_\_ 4. The practice may use and/or disclose my Personal Health Information (PHI) (which includes information about my health or condition, analysis, and the treatment provided to me) in order for the practice to make analyses about my condition(s), treat me, obtain payment for that treatment, and as necessary for the practice to conduct its specific health care operations.

\_\_\_\_ 5. I understand that I have the right to request that the practice restrict how my PHI is used and/or disclosed except to obtain payment for treatment provided. However, the practice is not required to agree to any restrictions that I have requested, and I have the right to refuse treatment.

\_\_\_\_ 6. I understand that this consent is valid as long as I am a patient in this office. I further understand that I have the right to revoke this consent, in writing at any time for all future transactions, with the understanding that any such revocation shall not apply to the extent that the practice has already taken action in reliance on this consent. If I revoke this consent at any time, the practice has the right to refuse to treat me.

\_\_\_\_ 7. I give Foothills Chiropractic permission to treat me in a private room while leaving the door ajar. I am aware that other persons in the office may overhear some of my protected health information during the course of care. Should I need to speak with the doctor at any time in private, the doctor will provide a private room for these conversations.

\_\_\_\_ 8. The doctor recommends that my spouse be present at my report of findings visit; therefore I hereby give permission for my protected health information to be disclosed at that time and at any time my spouse contacts the office to check on my status.

**I have read and understand the above statements. I understand that I have the right to refuse to sign this authorization. If I choose to decline signing this consent form, this practice will not treat me.**

**Date:** \_\_\_\_\_

**Patient's Name (Printed)** \_\_\_\_\_

**Patient Name (Signed)** \_\_\_\_\_

**Patient DOB:** \_\_\_\_\_